

**From:** Robert Stephenson rob@rs41.org  
**Subject:** Meetinghouse Historic Building Assessment Update Proposal  
**Date:** May 26, 2020 at 10:00 PM  
**To:** Michael Petrovick mpetrovick@mjparchitect.com  
**Cc:** Jon Frederick jfrederick@townofjaffrey.com, Todd Croteau tcroteau@townofjaffrey.com



Hi Mike,

I sent your proposal quickly on to Jon Frederick our Town Manager but I have not heard back from him yet.

I asked whether he could authorize that we proceed with this or whether the Selectmen would have to approve it.

The Board met tonight and whether he raised it I don't know. Perhaps I will learn tomorrow.

As we need this assessment for the two applications—LCHIP and Mooseplate—I need to know whether you can do this before the applications are due (Mooseplate June 19 and LCHIP June 26).

I will contact the NH Preservation Alliance to request partial or complete funding. But that aside, we can pay your fee from the Meetinghouse Trust Fund (balance at the moment of \$11,659.73) or the Municipal Building Maintenance Capital Reserve Fund (balance at the moment of \$235,055.54) or a combination of both. (These balances are as of April 2020. They do not include any additions to these funds expected to be voted on at the upcoming re-scheduled Town Meeting which I believe is on June 6 [Article 19—\$3,000 to the Meetinghouse Trust Fund and Article 20—\$200,000 to the Building Maintenance Capital Reserve Fund].)

But time is of the essence because of the application deadlines, so I would ask that you proceed with the assessment if you are able to do so without an executed acceptance of your proposal.

I will try to contact you on this tomorrow, Thursday 27 May.

Regards,

Rob

PS: I'm attaching here your proposal for Jon and Todd (Director of Highways & Facilities):



Jaffrey  
Meetin...26.pdf

On May 26, 2020, at 2:07 PM, Michael Petrovick <[mpetrovick@mjparchitect.com](mailto:mpetrovick@mjparchitect.com)> wrote:

Rob,

Proposal attached. How quickly can you get this processes so we can begin work?

**Michael J. Petrovick, NCARB, AIA**

Principal

<image001.png>

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<Jaffrey Meetinghouse HRA Update 200526.pdf>

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